Chemical or Natural Gas Odor

- Call EHS
- Be available to provide information to emergency personnel

Chemical Spill, Leaking/Broken Package

- If possible reject any damaged packages
- Alert your co-workers and others in the area
- Keep door closed if within a room/receiving area
- Evacuate the area, if necessary
- Contact EHS for assistance
- Provide information: location, chemical, phone number

Fire or Gas Leak

- Turn off gas if safe to do so
- Evacuate the area, if necessary
- Pull the nearest fire alarm and call UTPD, 911
- If appropriate, use fire extinguisher

Medical Emergency or Injury

LIFE THREATENING
- Call 911

NON-LIFE THREATENING
- Student-call UHS, 512-471-4955
- Employees-call OHP, 512-471-4647

Complete the following information:

Location Information

Building: ___________________________ Room Number: ___________________________
Address: ___________________________
Supervisor: _________________________ Phone: ___________________________

Building Manager

Name: _____________________________ Office Location: ___________________________
Phone Number: ____________________